



UNIVERSITY OF  
LINCOLN

## UNIVERSITY OF LINCOLN JOB DESCRIPTION

<b>JOB TITLE</b>	Senior Lecturer in Forensic Anthropology				
<b>DEPARTMENT</b>	School of Life Sciences				
<b>LOCATION</b>	Brayford Campus				
<b>JOB NUMBER</b>	COS053	<b>GRADE</b>	8	<b>DATE</b>	February 2014
<b>REPORTS TO</b>	Head of School				

### CONTEXT

The School of Life Sciences was founded in 2012 and now is the largest school in the College of Science. Our portfolio of research and teaching covers a wide spectrum of the life sciences and elements of physical science. We are undergoing a challenging and exciting transformation, including hiring substantial numbers of new staff with excellent research records and a positive approach to teaching, substantially increasing our levels of research income, rolling out a new integrated undergraduate curriculum from September 2012 and developing new post-graduate programmes. In 2014 we will move into newly refurbished premises that will house the Schools of Life Sciences and Pharmacy offices and research laboratories, while retaining our current science building primarily for undergraduate teaching.

### JOB PURPOSE

To work with colleagues on curriculum development and the advancement of relevant discipline areas within the University.

To plan, design and deliver teaching within programmes in relevant discipline areas.

To undertake student tutoring and support.

To contribute to the research profile of the School.

To carry out other activities in support of the academic work of the School.

## KEY RESPONSIBILITIES

The responsibilities of a Senior Lecturer are wide ranging and may change over time according to the development needs of the School and the individual. In general a Senior Lecturer can expect to undertake any of the following:

### Teaching and Learning Support

- To engage in teaching on undergraduate and/or postgraduate level programmes as determined by the Head of School. The range of teaching duties may change from time to time.
- Take responsibility for the design, content and delivery of specific areas of teaching and learning and for the quality of teaching delivered. Ensure that content is informed by current developments and research, and that teaching methods are consistent with University policies on teaching and learning, assessing student work.
- Ensure that teaching content is appropriately informed by current research and advanced scholarly activity.
- Collaborate with colleagues in the continuous review and development of the School's programmes.
- Work in accordance with University policies and procedures to undertake assessment of students' work and give feedback.

### Research and Scholarly Activity

- Make a contribution to the research profile of the School or College and pursue a personal research programme consistent with the School's research priorities.
- Have sufficient outputs to be returned in the REF at agreed minimum standards inclusive of complex circumstances. This is to include high impact publications, of sufficient quality to contribute to the School's external reputation and standing (at a standard equivalent to at least a 2.5 grade point average to the Research Excellence Framework 2013, and typically including wider research and/or scholarly outputs).
- Collaborate in research activities and initiatives with colleagues in and beyond the School.
- Engage in subject professional and pedagogy research as required to support teaching activities.
- Ensure that outcomes of research and scholarly activity are appropriately disseminated in peer reviewed outlets.
- Apply for grant funding and manage, as appropriate, any grants which are secured.
- Generate income, (including research grants) in line with School targets, and effectively contribute to the management of resulting projects, including day to day supervision of research staff and students, and control of budgets.
- Supervise and manage research projects if required.

- Develop research through “impact” activities, including patenting, licensing and commercialisation.

### **Liaison and Networking**

- Establish contacts within the wider community; disseminate knowledge through public activities which enhance the reputation of the School or College.
- Participate in academic activities with industry and other external partners.
- Maintain and develop links with relevant professional bodies and academic groups.
- Represent the School or College on appropriate external bodies.
- Take part in relevant internal boards, committees and working groups at School or University level as required.
- Liaise with subject librarians, central timetabling and other services to ensure resources available are appropriately deployed.
- Collaborate with colleagues within the School, the College and University, and with external organisations in the advancement of scientific knowledge.
- Support the School’s international development, including forging international links and participating in international liaison activities as required.

### **Team Working**

- Act as a responsible team member, leading modules or programmes and co-ordinating the work of others to identify and respond to student needs.
- May be expected to supervise the work of others and/or participate in peer observation of teaching

### **Student Support**

- Act as academic tutor to students as allocated by the Head of School and act as first line contact for them for advice and support on academic matters, ensuring that students are directed to relevant support services when necessary.
- Supervise research degree students as appropriate
- Supervise student projects and placements as appropriate

### **Other**

- Undertake continuous professional development, including training, peer observation, receiving mentoring and other activities to enhance own skills and others.
- Carry out specific departmental roles and functions as may reasonably be required – these being equitably distributed across the academic staff.

- Establish contacts with the wider community, undertake publicity and recruitment activities, including interviews and open days, promote the interests of the University externally.
- Maintain external professional profile, including membership of appropriate professional bodies, committees, editorships, refereeing and other scholarly activities
- Engage in appropriate training programmes in the University.
- Actively follow and promote University policies.
- Participate in the staff appraisal scheme.

**In addition to the above, undertake such duties as may reasonably be requested and that are commensurate with the nature and grade of the post.**

### **ADDITIONAL INFORMATION**

<b>Key working relationships/networks</b>	
<b>Internal</b>	<b>External</b>
<ul style="list-style-type: none"> <li>• Head of School</li> <li>• School academic, administrative and technical staff</li> <li>• Support Services Staff</li> </ul>	<ul style="list-style-type: none"> <li>• Relevant academic and professional groups</li> <li>• Relevant national, regional and international networks</li> <li>• External examiners</li> </ul>



UNIVERSITY OF  
LINCOLN

## UNIVERSITY OF LINCOLN PERSON SPECIFICATION

<b>JOB TITLE</b>	Senior Lecturer in Forensic Anthropology	<b>JOB NUMBER</b>	COS053
------------------	--	-------------------	--------

<b>Selection Criteria</b>	<b>Essential (E) or Desirable (D)</b>	<b>Where Evidenced Application (A) Interview (I) Presentation (P) References (R)</b>
<b>Qualifications:</b>		
Relevant honours degree or equivalent	<b>E</b>	<b>A</b>
PhD in relevant discipline or equivalent demonstrated research record (normally by publication but where appropriate through professional achievement)	<b>E</b>	<b>A</b>
Teaching qualification	<b>D</b>	<b>A</b>
<b>Experience:</b>		
Experience of forensic anthropological practice and casework	<b>E</b>	<b>A/I</b>
Relevant teaching in Higher Education	<b>D</b>	<b>A/I</b>
Curriculum development	<b>D</b>	<b>I</b>
Development and innovation of teaching and learning methods including online education	<b>D</b>	<b>I</b>
Interdisciplinary work relevant to the School	<b>D</b>	<b>I</b>
Research interest in a relevant area of work	<b>D</b>	<b>A/I</b>
Research supervision	<b>D</b>	<b>A/I</b>
Demonstrable research interest in a relevant area of work, with good strategic 'fit'	<b>E</b>	<b>A/I</b>
Involvement in successful grant funding applications	<b>D</b>	<b>A/I</b>
Proven record of outputs that would be returnable in the REF	<b>E</b>	<b>A/I</b>
Industrial project and research collaboration experience, "impact" activities	<b>D</b>	<b>I</b>
<b>Skills and Knowledge:</b>		
Knowledge of the role of forensic anthropology within international criminal investigations	<b>E</b>	<b>A/I</b>
Depth and breadth of subject understanding	<b>E</b>	<b>A/I</b>
Evidence of continuing professional development	<b>E</b>	<b>I</b>
Knowledge of Higher Education	<b>D</b>	<b>I</b>
Outstanding expertise in subject area of international excellence	<b>E</b>	<b>A/I</b>
Ability to teach and assess across the range of taught levels offered	<b>E</b>	<b>A/I</b>
Ability to contribute to curriculum development	<b>E</b>	<b>A/I</b>
Ability to support students in their study through academic counselling	<b>E</b>	<b>I</b>
Ability to supervise research students	<b>E</b>	<b>I</b>

Ability to develop independent novel research	<b>E</b>	<b>A/I</b>
Excellent written and verbal communication skills	<b>E</b>	<b>A/I</b>
Good organisational and time management skills	<b>E</b>	<b>I</b>
<b>Competencies and Personal Attributes:</b>		
Enthusiasm and commitment	<b>E</b>	<b>I</b>
Team working	<b>E</b>	<b>I</b>
Flexibility and adaptability	<b>E</b>	<b>I</b>
Ability to work on own initiative	<b>E</b>	<b>I</b>

**Essential Requirements** are those, without which, a candidate would not be able to do the job. **Desirable Requirements** are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

<b>Author</b>	GF	<b>HRBA</b>	HDR
---------------	----	-------------	-----